

CaddFX Scanning Services

Locate documents in seconds...Eliminate paper...

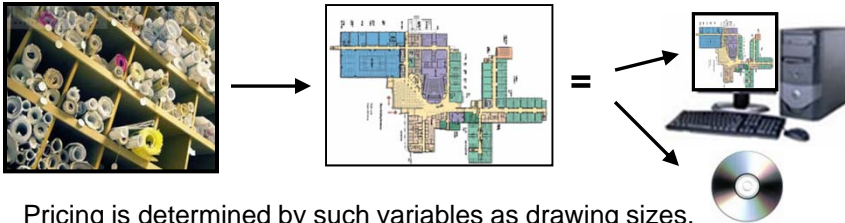
"Let us help you go Green"



Electronically Control Your Environment

Caddfx Design Services specializes in converting paper documents and drawings by converting them into scanned images that your organization can store digitally. This process is also known as standard raster scan conversion. CaddFX Design Services can scan your information into a number of raster formats.

In many cases, our customers require the ability to edit the raster scan documents and drawings. CaddFX can import the files into a format that can be physically edited with such software applications as AutoCAD for drawings and MS Word for documents.



Pricing is determined by such variables as drawing sizes, quantities, type of current storage method, and file naming requirements. In many cases a raster scan is utilized for archiving purposes. This will allow for easily retrievable, viewable, and printable documents and drawings electronically, with no special software to purchase.

Equipment Utilized

Our High-end Large Format Scanners can handle up to 36" wide documents and any length documents. Typically we will scan at 200 DPI and save to a Group IV CCITT tiff format. A typical "D" size drawing is about 400k which means we can save about 2000 drawings on a single CD-ROM.

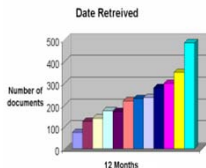


Blueprints and older sepias containing dark hazy patches will produce less than perfect results if scanned incorrectly or with out-dated equipment. Our scanners have the ability to distinguish between 'garbage' speckles & the truly important line work. At Caddfx Design Services, "Garbage In" turns out to be "QUALITY OUT". The final output will be functional and accurate for archiving and/or converting to Cad Ready (editable) Vector files if required.

Statistics on traditional filing systems...

5-10 minutes per search can be wasted due to misfiled or un-filed documents.

- Between 1% and 5% of documents become misfiled
 - Rent costs consumed by the physical cabinet (s)
 - 25% of searching is walking to and from your desk
- (See the reverse side of the brochure for the cost-savings opportunities by moving to an electronic environment).



www.caddfx.com

Summary

CaddFX Design Services offers scanning services to conveniently locate and accurately control all drawings and documents.

Benefits of scanning

- ✓ Drawings and document secured
- ✓ Increased productivity
- ✓ Cost-effective storage methods
- ✓ Disaster recovery
- ✓ Backup of critical data
- ✓ Lower costs of doing business
- ✓ Eliminate hard copy storage
- ✓ Gain additional office space
- ✓ Central Repository for all documents
- ✓ Save time to locate all documents

What is the process?

- ✓ Gather your requirements
- ✓ Conduct site survey of documents
- ✓ Develop a schedule to convert data
- ✓ Convert paper drawings to electronic
- ✓ Provide data in electronic format
- ✓ Import data to optional software

Technology Options

- ✓ Online Document Storage
- ✓ Web-enabled document access
- ✓ Remote Document Access
- ✓ Online Data Backup
- ✓ Document Collaboration
- ✓ No Hardware to Maintain
- ✓ No Software to Maintain
- ✓ Total Document Management

CaddFX
"Experience the Power of CaddFX AEC Solutions"

877- 422-3339

Our services and technology can help you go GREEN!

What better way is there to go green but eliminate paper in your office and save trees and energy.



Ask yourself...Can you access all of your drawings and documents in seconds?

American businesses are very focused on green initiatives. Conserving natural resources and reducing dependence on energy is just a piece of the puzzle. The elimination of paper in business is not only a way to save trees and create a good environment, but is also critical to have effective automation system in any office. The expenses associated with the printing and management of paper drawings and documents are often overlooked. Here's why...

Paper & Drawings Storage Expenses



Files and supplies to create and maintain 12,500 documents (\$0.005/page) \$62.50 annually

File cabinet \$1,000.00 amortized over 10 years = \$100,00 annually

Office space rent (including services) \$200.00 per 12 sq. feet. \$200.00 annually

Cost of paper \$125.00 annually

Total Cost of Ownership of 1 file cabinet = \$487.50



Drawing Files and supplies to create and maintain 3,000 drawings (24x36 page) @ (\$0.15/page) \$450.00 annually

Cost of paper \$2,250.00 annually

Drawing cabinet \$2,500.00 amortized over 10 years = \$250,00 annually

Office space rent (including services) \$1000.00 per 72 sq. feet. \$1000.00 annually

Total Cost of Ownership of 1 drawing cabinet = \$3,950.00